

**BOARD PROCEEDINGS**  
**July 2, 2013**  
**REGULAR JULY SESSION**

The Board of Supervisors met pursuant to adjournment. Present were: Jack Plathe, Chairman, Don Besch, Don McGregor, Roger Tjarks and Pam Wymore.

Public Discussion Was held.

Motion by Wymore and 2<sup>nd</sup> by Besch to approve the agenda, the minutes of the previous meeting dated June 25, 2013 and the claims. Motion carried.

AMU	Srvs	833.33	5
Alg Pub Co	Notices	45.50	1
AU Life Ins	Ins.	67.20	1
L Anderson	Exp	51.90	1
AP Air Inc	Parts	118.42	1
AUS Des Moines MC Lockbox	Srvs	71.20	1
AT & T	Phone	35.10	1
Fidelity Sec Lif Ins	Ins	29.21	1
J Baerenwald	Exp	18.00	1
Barnes Group	Supplies	787.84	1
R Becker	Exp	40.60	1
K Benschoter	Exp	62.15	1
J Bernardo	Exp	16.00	1
Berntsen Intern'l	Sup	142.47	1
A Berte	Exp	31.82	1
BMC Aggregates	Rock	2505.09	1
Bomgaars	Supp	1590.21	2
D Briggs	Exp	89.99	1
Brown's Shoe Fit Co	Supp	64.70	2
S Browne	Exp	47.38	1
J Bruhn	Exp	18.00	1
Calhoun-Burns & Associates, In	Srv	2947.60	1
Carpenter Uniform Co	Supp	239.96	1
H Carroll	Exp	40.60	1
Cellular Dim.	Supplies	22.99	1
Central IA Dist	Supp	514.78	2
Centurylink	Phone	841.19	4
S Christensen	Exp	18.00	1
Chrome Country Inn	Supp	31.45	1
Cintas	Supp	184.12	2
City of Fenton	Utilities	58.00	1
City of LuVerne	Exp	84.75	1
City of Titonka	Utilities	71.81	1
City of Wesley	Utl	40.00	1
City of West Bend	Utl	225.23	1
Carion Dist	Sup	240.00	1
D Cogdall	Exp	18.00	1
G Cowan	Exp	20.83	1
CRA Payment Ctr	Rep	192.00	1
Crescent Elec Supply	Supp	10.27	1
Dan-D	Supp	80.00	1
Dave D Lane	Tools	263.27	1
Daylight Donuts	Supp	37.99	1
Degen Extinguisher & Repair	Srvs	29.00	1
Deitering Bros	Rep	22.57	1
Diamond Mowers	Rep	1882.53	1
DM Police Dept	Srvs	23.03	1
Dump-It Sanit	Srvs	246.00	2
J Erdman	Exp	29.30	1
R Fisher	Exp	9.95	1
Force America	Parts	307.50	1
D Goede	Tools	106.50	1
Diane Hansen	Exp	29.30	1
G Hansen	Exp	42.86	1
J Heupel	Exp	18.00	1
I Wireless	Srvs	81.27	1

Ia County Engineers Assoc C/O	Reg	110.00	1
IA DOT	Ser	1592.10	1
IWWA	Dues	65.00	1
IACCVSO	Reg	50.00	1
N Illg	Exp	29.30	1
IMWCA	Work Comp	24902.00	1
Ia Drainage Dist Assoc	Reg	15450.00	1
Iowa Hoist & Crane	Srv	1493.80	1
IA Lakes EC	Elec	141.00	1
IOS	Supp	699.06	4
Jacks OK Tire Srv	Srvs	10590.80	1
Jan. Closet	Supp	334.18	1
P Johnson	Exp	18.00	1
Johnston Autostores	Part	467.34	1
J Jones	Exp	20.83	1
M Kisch	Ex	18.00	1
D Kitzinger	Ep	23.65	1
Kollasch Rep.	rv	1022.73	1
KRHC	Srvs	38.00	2
KCEDC	Supp	63400.00	1
KC Sheriff	Srvs	152.00	6
D Long	Exp	18.00	1
Marriott WDM	Lodging	210.56	1
Martin Marietta Agg	Rock	173.17	1
Matt Parott & Sons	Supp	1191.56	1
McGladrey LLP	Supp	2168.00	1
C Merrill	Exp	18.00	1
Merryman Bridge Cons	Cons	59901.71	1
C Meyer	Exp	28.43	1
M J Meyer	Exp	29.30	1
Mid Am Energy	Srvs	270.41	1
Mike Looft TW	Fuel	3275.68	1
Miller Construction	Serv	350.00	1
D Miller	Reim	25.00	1
S Nielsen	Exp	250.73	3
Norris Asphalt	Con	27583.42	1
NIA Lumber&Design	Exp	33.13	1
NW Comm	Phone	43.59	1
Office Max	Supp	169.90	1
MC Overhead Door	Service	1573.40	1
L Pearson	Exp	34.95	1
Pfeffer Precast	Exp	423.85	1
J Plathe	Exp	18.08	1
Purchase Power	Exp	4999.93	1
B Rahe	Exp	35.21	1
J Reutzel	Exp	29.30	1
Roethler Elec.	Srvs	250.00	1
M Rooney	Exp	18.00	1
L Rowlet	Exp	47.64	1
Ruhnke Bros	Srvs	38.75	1
S Savage	Exp	30.08	1
Secure Shed Solutions	Srvs	50.50	1
C Shottenkirk	Exp	49.64	1
Sign Works	Supp	130.42	2
P Skilling	Exp	18.00	1
Solutions	Srvs	25980.00	2
M J Studer	Exp	18.00	1
M Studer	Exp	34.95	1
Supercircuits Inc	Supp	2134.14	1
SC Assisted Living	Budget Alloc	15000.00	1
Terracon	Serv	2245.00	1
The Retrofit Companies	Serv	5175.00	1
Water Conn	Srvs	16.82	1
D Thilges	Exp	28.17	1
Tool Doktor	Sup	92.60	1
Transit Works	Sup	171.55	1
G Trunkhill	Exp	42.86	1
US Cellular	Srvs	464.04	2
Vander Haags Inc	Rep	356.40	1

L Voigt	Exp	41.73	1
Walker Plumbing & Heating	Rep	35.00	1
M Wallick	Exp	18.00	1
J Wentworth	Exp	46.25	1
Westman Freightliner	Parts	210.74	1
Whitt Truck & Trailer	Parts	107.93	1
IA Telecom	Srvs	121.85	1
Grand Total		292123.92	

**Drainage Claims**

S & S Jetting Service	Drain 33	\$235.00
Algona Publishing Co.	Drain 12	\$172.92
Algona Publishing Co.	Drain 110	\$913.93
Algona Publishing Co.	Drain 20	\$527.38
Algona Publishing Co.	Drain 33	\$659.58
B & D Drainage LLC	Drain 78	\$172.18
McClure Engineering	Drain 7 Lat 19	\$3,726.12
McClure Engineering	Drain 4 LatC	\$543.50
McClure Engineering	Drain 4 Lat 2	\$1,124.04
McClure Engineering	Drain 51 Lat A	\$5,198.00
McClure Engineering	Drain 4 Lat 4	\$774.70
McClure Engineering	Drain 12	\$311.00
McClure Engineering	Drain 33	\$2,975.00
McClure Engineering	Drain 69	\$1,516.50
McClure Engineering	Drain 33	\$1,618.50
McClure Engineering	Drain PAK#1 Lat M	\$242.50
McClure Engineering	Drain 51 Lat A	\$1,395.00
McClure Engineering	Drain 4 Lat 4	\$11,228.65
McClure Engineering	Drain 7 Lat 19	\$440.26
Thompson Farm Drainage	Drain 98	\$1,267.50
Erpelding Excavating Ent.	Drain 77	\$500.00
Erpelding Excavating Ent.	Drain 7 Lat 5	\$339.25
Reutzel Excavating Inc.	TRI 84 Ours	\$5,604.08
Reutzel Excavating Inc.	Drain 72	\$474.00
Reutzel Excavating Inc.	Drain 7 Lat 19	\$18,455.11
Jan Hjelmeland Excavating	Drain 33	\$10,794.42
TOTAL		\$71,209.12

Motion by Besch and 2<sup>nd</sup> by McGregor to adopt Resolution #07-02-13-01 which authorizes the Kossuth County Auditor to draw warrants for the amount of payrolls for labor furnished in the day labor system. Motion carried.

**RESOLUTION  
07-02-13-01**

As PER Section 309.61 of the Code of Iowa:

BE IT RESOLVED that the County Auditor is authorized to draw warrants for the amount of payrolls for labor furnished in the day labor system, when said payrolls are certified to by the engineer in charge of work. Said bills shall be passed on by the Board of Supervisors at the first meeting following said payment.

NOW THEREFORE BE IT RESOLVED that the Kossuth County Board of Supervisors declare this Resolution adopted on July 2, 2013

ATTEST:

\_\_\_\_\_  
Jack Plathe, Chairman  
Kossuth County Board of Supervisors

\_\_\_\_\_  
Amber Garman, Kossuth County Auditor

Motion by Tjarks and 2<sup>nd</sup> by McGregor to adopt Resolution #07-02-13-02 which authorizes the Auditor to periodically transfer sums from the General Basic and Rural Services Basic Funds to the Secondary Road Fund during the 13-14 FY. Motion carried.

**RESOLUTION  
07-02-13-02**

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic and Rural Services Basic Funds to the Secondary Road Fund during the 12-13 fiscal budget year, and

WHEREAS, said transfers must be in accordance with section 331.429, Code of Iowa, as follows:

Section 1: The total maximum transfer from the General Basic fund to the Secondary Road Fund for fiscal year beginning July 1, 2013 shall not exceed the sum \$201,082 and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the Fiscal year beginning July 1, 2013 shall not exceed the sum of \$2,104,759.

Section 2: Within 3-10 days of being notified of the apportionment of current property taxed, state replacements against levied property taxed, mobile home taxes, military service tax credit replacements, or to the General Basic or Rural Services Basic Funds, the Auditor shall order a transfer From said fund to the Secondary Road.

Section 3: The amount of the transfer required by Section 2 shall be equal to the Apportionment made under Section 2 to the General Basic or Rural Services Basic fund, respectively, multiplied by the ratio of said funds Total maximum transfer to the Secondary Road Fund, to the sum of said funds total current property tax levy, total mobile home taxes, total military service tax credit replacements, and total livestock credit replacements.

Section 4: Notwithstanding the provisions of sections 2 and 3 of this resolution, to The Secondary Road Fund shall not exceed the amounts specified in Section 1.

Section 5: Notwithstanding the provisions of sections 2 and 3 of this resolution, the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 6: The Auditor is directed to correct her books when said operating transfers are made and to notify the County Treasurer and County Engineer of the amounts of said transfers.

NOW THEREFORE BE IT RESOLVED that the Kossuth County Board of Supervisors declare this resolution adopted July 2, 2013.

ATTEST:

\_\_\_\_\_  
Amber Garman  
Kossuth County Auditor

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Jack Plathe, Chairman  
Kossuth County Board of Supervisors

Motion by Besch and 2<sup>nd</sup> by Wymore to accept the state appropriation of funding for Homestead at 100%, Elderly and Disabled at 100% and Military Service at 100%. Motion carried.

Motion by Wymore and 2<sup>nd</sup> by Tjarks to approve the appointments and salaries in all departments for the FY 13-14. Motion carried.

**FY 2013-2014**

**SUPERVISORS:**

Jack Plathe	Supervisor District #2	28109.13
Don Besch	Supervisor District #1	28109.13
Eugene Elsbecker	Supervisor District #5	28109.13

Don McGregor	Supervisor District #4	28109.13
Pam Wymore	Supervisor District #3	28109.13

**AUDITOR:**

Amber Garman	Auditor	50587.42
Jayne Krieps	Assistant Auditor	44000.00
Norma Ruhnke	Support Staff #1	42771.62
Jessica Waltman	Support Staff #2	34000.00
Marg Mergen	Support Staff #3	26000.00
Kassandra Keeney	GIS Coordinator/Tech	46700.00

**ASSESSOR:**

Judy Samp	Assessor	63451.00
Chris Lawson	Deputy Assessor	50761.00
Gretchen McGahuey	Clerk	37744.00
Nancy Dixon Knecht	Clerk	29866.00

**TREASURER:**

Nicholas Rahm	Treasurer	50296.81
Marlys Jennings	Deputy/Auto Department	40237.45
Margaret Lichter	Clerk #1/Auto Department	37745.16
Lisa Hefty	Clerk #2/Auto Department	32088.24
Diana Ostwald	Clerk #3/Auto Department	30248.74
Sharon Waller	Deputy/Tax Department	42752.18
Connie Ludwig	Clerk #1/Tax Department	37745.15
	Safety Coordinator	1800.00
Kathy Meyer	Clerk #2/Tax Department	33888.24
Shara Long	Clerk #1/Drivers License Dept.	37745.15
Missy Thilges	Clerk #2/Drivers License Dept.	28740.00

**VETERAN AFFAIRS:**

Jim Grandgenett	Director	41777.00
Vicki Briggs	Service Officer	14.71 per hour
Phyllis Simons	Driver	9.00 per hour
Chuck Klein	Driver	9.00 per hour
Phil Bormann	Commissioner	37.50 per meeting
Tom Johnson	Commissioner	37.50 per meeting
Kim Groesbeck	Commissioner	37.50 per meeting

**CUSTODIANS:**

Randy Pierson	Custodian	17.94 per hour
June Pfeffer	Custodian	17.34 per hour

**SHERIFF:**

Steve Kollasch	Sheriff	64983.40
Nick Larson	Chief Deputy	55235.89
Steve Smith	Deputy	47571.58
Mike Sankey	Deputy	47571.78
Roger Fisher	Deputy	47467.58
Chuck Robinson	Deputy	47051.58
Mark McGregor	Deputy	46947.58
Jacob Radmaker	Deputy	46947.58
Josh Missman	Deputy	46947.58
Randy Sewick	Jail Administrator	47362.22
Ron Reefer	Custodian	17.89 Per Hour
Tammy Eden	Civil Manager	40871.39
Lori Winkel	Office Manager	16.76 Per Hour
Keara Omdahl	Office Secretary	15.02 Per Hour
Dawn Heiderscheidt	Shift Leader	17.32 Per Hour
Pamela Polley	Shift Leader	17.32 Per Hour
Dean Simpson	Jailer	14.63 Per Hour
Greg Elbert	Jailer	14.63 Per Hour
Linda McBride	Jailer	14.63 Per Hour

Carol Olson	Jailer	14.58 Per Hour
Elaine Davis	Jailer	14.62 Per Hour
Seth Mueller	Jailer	14.58 Per Hour
Angela Zwiefel	Jailer	14.58 Per Hour
Jeannetta Helmers	Jailer	14.52 Per Hour
Jordan Weichert	Jailer	14.52 Per Hour
Brooke Sonnicksen	Jailer	14.31 Per Hour
Jeff Harms	Jailer	14.31 Per Hour
Keith Briggs	Jailer	14.31 Per Hour

**RECORDER:**

Karen Benschoter	Recorder	49920.53
Rosemary Bormann	Deputy Wellness Coordinator	42432.45 1200.00
Kim Doughan	Deputy	41138.72
Autumn Zwiefel	Clerk	39936.42

**ENVIRONMENTAL HEALTH:**

Steve Anderson	Director	44711.27
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**WEED COMMISSIONER:**

Steve Anderson	Weed Commissioner	3862.50
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**COMMUNITY SERVICE:**

Dale Briggs	Director	10.00 Per Hour
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**CONSERVATION:**

Kendall Stumme	Director	52752.00
Mike Smidt	Operation Supervisor	42795.00
Ryan Schmidt	Maintenance Technician	39532.00
Billie Willie	Naturalist	40155.00
Nancy Gourley	Office Manager	39547.00
Julie Fosado	Assistant Naturalist	13.90 Per Hour
Bruce Heetland	Summer Technician	13.30 Per Hour

**CIVIL DEFENSE/E911:**

Jim Kelley	Civil Defense/E911	20.00 Per Hour
David Penton	Civil Defense/E911	37,500.00
John Hyink	E911	12.50 Per Hour

**CENTRAL POINT COORDINATOR:**

Dona Nielsen	CPC/General Assistance	68064.60
Mary Hauptmann	Case Manager	40600.68
Nicolle Marlow	Case Manager	40509.68
Heather Curtis		42907.00

**ATTORNEY:**

Todd M. Holmes	County Attorney	75720.00
Stephanie M. Nielsen	Assistant County Attorney	61653.00
Cinnamon Mawdsley	Victim/Witness Coordinator	35336.12
Deb Hansen	Support Staff Personnel	40661.82
Mary Mitchell	Support Staff Personnel	40479.82

**ENGINEER:**

Doug Miller PE & LS	Engineer	107000.00
Doug Crouch PE & LS	Assistant Engineer	78650.00
Adam Miller EI	Assistant Engineer	58240.00
Zac Thompson EI	Assistant Engineer	52000.00
Larry Kollasch	Assistant to Engineer	54384.00
Mark Tacheny	IT	47750.00
Trish Casey	Office Manager	45200.00
Rick Post	Technician	18.58 Per Hour
Mel Carlson	Head Mechanic	21.75 Per Hour



Gary Ernst	Secondary Road Foreman	21.75 Per Hour
Jerry Nerem	Secondary Road Foreman	21.70 Per Hour
Jerry Baade	Equipment Operator	18.63 Per Hour
Mark Blocker	Mechanic	19.59 Per Hour
Nicholas Hoch	Mechanic	17.14 Per Hour
Ryan Schmidt	Mechanic	19.54 Per Hour
Vern Ryen	Equipment Operator	18.33 Per Hour
Steve Ditsworth	Equipment Operator	18.53 Per Hour
Gary Goetz	Equipment Operator	18.63 Per Hour
Paul Grein	Equipment Operator	18.43 Per Hour
Dale Eischen	Equipment Operator	18.53 Per Hour
Dennis Engelbarts	Equipment Operator	18.43 Per Hour
Ron Engelbarts	Equipment Operator	18.43 Per Hour
Dennis Higgins	Equipment Operator	18.53 Per Hour
Jim Smith	Equipment Operator	18.38 Per Hour
Dale Kollasch	Equipment Operator	18.63 Per Hour
Pete McGuire	Equipment Operator	18.58 Per Hour
Todd Runge	Equipment Operator	18.48 Per Hour
Roger Struecker	Equipment Operator	18.63 Per Hour
William Menke	Equipment Operator	17.97 Per Hour
Scott Ziesman	Equipment Operator	18.48 Per Hour
Matt Schleuger	Equipment Operator	18.48 Per Hour
Mike Phelps	Equipment Operator	18.48 Per Hour
Bill Merron	Assistant Foreman	18.77 Per Hour
Fay Preston	Equipment Operator	18.38 Per Hour
Larry Samp	Assistant Foreman	18.87 Per Hour
Jeffrey Gambell	Equipment Operator	17.14 Per Hour
Dennis Rasmus	Equipment Operator	18.15 Per Hour
Alex Langel	Equipment Operator	18.33 Per Hour
Kasey Nerem	Equipment Operator	18.33 Per Hour
Brian Blair	Equipment Operator	18.33 Per Hour
Scott Frideres	Equipment Operator	18.33 Per Hour
Jerry Johnson	Equipment Operator	18.38 Per Hour
Ryan Wempen	Equipment Operator	18.15 Per Hour
Lyle Karels	Transfer Station	21.80 Per Hour
Larry Haase	Transfer Station	18.87 Per Hour

Motion by McGregor and 2<sup>nd</sup> by Tjarks to appoint Mark Tacheny as Computer Network Administrator. Motion carried.

Motion by Tjarks and 2<sup>nd</sup> by Wymore to appoint Connie Ludwig as Safety Coordinator with a salary of \$2500 per year. Motion carried.

Motion by Wymore and 2<sup>nd</sup> by Tjarks to appoint KCEDC to administer the duties of the Recording Secretary of the Kossuth County Enterprise Zone Commission with a salary of \$1800 per year. The payments will be the first half which is \$900 in July and the 2<sup>nd</sup> half which is \$900 in January. Motion carried.

Motion by Wymore and 2<sup>nd</sup> by McGregor to approve the Payroll Acknowledgement Form and to have Kossuth County Auditor, Amber Garman distribute the forms immediately to Department Heads/Elected Officials with a deadline of returning the forms to be no later than noon on July 17, 2013. Motion carried.

Motion by Besch and 2<sup>nd</sup> by Tjarks to approve the following appointments for FY 13-14: County Medical Examiner Investigator: Mark Davis, PA-c, County Medical Examiner: Alan Hjelle, M.D., County Deputy Medical Examiners: Burt Bottjen, M.D., Michael Lampe, D.O., Kenton Moss, M.D., Brent Owen, M.D. and Rachel Venticher, D.O. Motion carried.

Motion by Tjarks and 2<sup>nd</sup> by Wymore to approve the rate of pay for the medical examiner at \$250.00 per call and mileage at the federal rate at the time of the call beginning July 1, 2013 through June 30, 2014. Motion carried.

Motion by Tjarks and 2<sup>nd</sup> by McGregor to formally accept the Audit Report for FY 11/12 for Central Iowa Juvenile Detention Center. Motion carried.

Motion by McGregor and 2<sup>nd</sup> by Besch to approve the Fireworks Permits on file in the Kossuth County Auditor's Office for the City of Algona Fire Department at the Kossuth County Fairgrounds and for Todd Herbst-Ulmer at Oak Lake. Motion carried.

Motion by Besch and 2<sup>nd</sup> by McGregor that the Board of Supervisors of Kossuth County, Iowa, does hereby authorize and give its permission to Midland Power Cooperative, Humboldt IA, to replace overhead line with underground electric service. 788' of overhead line will be removed and underground primary line will be trenched in the east right of way of 100<sup>th</sup> Avenue approximately 0.5 mile north of 210<sup>th</sup> Street. The work will be in Section 3 Cresco Township. Permit number 07-32-2013 is on file in the Kossuth County Engineer's Office. Motion carried.

Bid Letting for Drainage District #4 was held.

Motion by Tjarks and 2<sup>nd</sup> by McGregor to approve the Proclamation for Project Hope Week of July 7<sup>th</sup> -13<sup>th</sup>, 2013 and to allow the Kossuth County Interns to place a box in the break room for donations. Motion carried.

We, the Supervisors of Kossuth County, Iowa in conjunction with the Kossuth County Economic Development Center proclaim the week of July 7-13, 2013, "Project Hope week". The goal is to provide a sense of comfort to the children/teenagers who have been removed from their homes in Kossuth County and no longer have personal health care products. KCEDC's Career Intern program participants will be collecting personal health items throughout the week that will be distributed to the Sheriff's Office and the Department of Human Services. By doing this, the interns hope that by providing these personal care items, it will give them some comfort.

We encourage all of Kossuth County residents to participate in the collection of items such as toothpaste, toothbrushes, travel size shampoos, conditioners and soaps, and hair care items. Any items can be taken to KCEDC offices at 106 S. Dodge Street, Suite 210 in Algona. KCEDC will continue to gather these items past July 13, 2013.

Don McGregor \_\_\_\_\_

Pam Wymore \_\_\_\_\_

Roger Tjaks \_\_\_\_\_

Jack Plathe \_\_\_\_\_

Don Besch \_\_\_\_\_

No action taken on 28E Agreement for Sharing of Case Management. This will be on the agenda next week.

Continued hearing for Drainage District #33 was held.

Discussion with Kossuth County Sheriff's Office in regards to payroll research was held followed by Discussion with Kossuth County Auditor and Board Discussion and Committee Reports.

On motion adjournment was taken until July 9, 2013.

Attest:

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Amber Garman  
Kossuth County Auditor

Jack Plathe, Chairman  
Kossuth County Board of Supervisors